



DIVORCE INTAKE FORM

1. Personal Information

Name: _____

Address: _____

DOB: _____

Do you live with your spouse? _____

Phone number: _____ (cell)

_____ (work)

_____ (home)

Which number do you prefer we use? _____

Is there a number on which we cannot leave a message? _____

Email address: _____ (personal)

_____ (work)

Preferred email? _____

Can we email your work email? _____

How did you find our office? _____

Who referred you? _____

Can we send them a thank you? _____

Is there anyone with whom we are authorized to speak about your case? _____

Have you been served with an action? _____

If so, when were you served? _____

How were you served? (email, mail, process server, etc.) _____

2. Spouse's information

Name: _____

Address: _____

DOB: _____

Phone number: _____ (cell)

_____ (work)

_____ (home)

Which number do you prefer we use? _____

Is there a number on which we cannot leave a message? _____

Email address: _____ (personal)

_____ (work)

Preferred email? _____

Can we email the work email? _____

Attorney Name: _____

Attorney Firm: _____

Attorney Address: _____

Attorney Phone #: _____

Attorney Email: _____

3. Children

Name	Date of Birth	With Whom Child resides	Special Needs, if any
Children From Other Relationship	Date of Birth	With Whom the Child/ren Live	Special Needs, if any?

If this matter is uncontested, what have you discussed as far as custody?

Are there any other issues of which you want us to be aware with regard to your children or the other parent?

4. Prior Orders

Date of Prior Order? _____

County of Prior Order? _____

Previous Judge? _____

Do you want to modify the order? _____

If so, how?

Has the other party violated the order? _____

If so, how?

5. Marriage

Date of marriage? _____

Date of separation? _____

Date of last marital relations? _____

6. Income

Where do you work? _____

Job Title? _____

Job Industry? _____

How much do you earn? _____

Have you received a bonus in the past? _____

How many times in the past 5 years? _____

How much on average over the past 5 years? _____

Where does your spouse work? _____

Job Title? _____

Job Industry? _____

How much do you earn? _____

Have you received a bonus in the past? _____

How many times in the past 5 years? _____

How much on average over the past 5 years? _____

7. Real Estate

Address	Name on Title	Fair Market Value	Debt Owed	Name on Mortgage

8. Retirement/Investment accounts

[illegible]

9. Bank Accounts

[illegible]

10. Vehicles/Boats/RVs etc.

[illegible]

11. Important Personal Property

12. Separate Property

Property	Names on Title	Date Purchased	Total Equity	Non-Marital Portion

13. Other Assets

14. Credit Card Debts

Company Holding Debt	Amount Owed	Name on Debt

15. Personal Loans

Debtor	Amount owed	Name on Debt

16. Other Debt

Debtor	Amount owed	Name on Debt

17. Special Issues

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.